

**This Charter sets out the framework and responsibilities for the Nomination Committee (Committee), which the Board of Select Harvests Limited has established in accordance with the Constitution of Select Harvests Limited (Company).**

## **1. Roles and Responsibilities**

- 1.1 The role of the Committee is to review and make recommendations to the Board with respect to:
- (a) Board composition, competencies and diversity.
  - (b) succession planning for the Board and Managing Director, director induction programs and continuing development.
  - (c) the process for evaluating the performance of the Board, the committees of the Board and individual directors.
  - (d) Board appointments, re-elections and terminations.
  - (e) director independence; and
  - (f) other matters referred to the Committee by the Board.
- 1.2 Without limiting its role, the specific duties and responsibilities of the Committee include the following:
- (a) Reviewing and making recommendations in relation to Board composition, competencies and diversity:
    - (i) Periodically assessing the skill set required to discharge competently the Board's duties, having regard to the strategic direction of Select Harvests and assessing the skills currently represented on the Board.
    - (ii) Regularly reviewing and making recommendations to the Board regarding the structure, size and composition (including the mix of skills, knowledge and experience) of the Board and the effectiveness of the Board as a whole.
    - (iii) Developing strategies to promote Board diversity.
  - (b) Developing and reviewing Board succession plans, director induction programs and continuing development:
    - (i) Giving full consideration to the succession plans of the Board (including the role of Chair of the Board), with the aim of maintaining an appropriate mix of skills, experience, expertise and diversity over time.
    - (ii) Identifying existing directors who are due for re-election by rotation at Annual General Meetings, in accordance with the Constitution of Select Harvests Limited and the ASX Listing Rules.
    - (iii) Overseeing the process for recruiting the Managing Director, new directors, including evaluating the balance of skills, experience, independence and diversity on the Board.

- (iv) Developing director induction programs that are undertaken by each new director, tailored to their existing skills, knowledge and experience, to position them to discharge their responsibilities effectively and to add value to Select Harvests, and reviewing the effectiveness of the program.
  - (v) Identifying and reviewing the need for professional development for directors.
  - (vi) Ensuring that directors receive briefings on material developments in laws, regulations and accounting standards relevant to Select Harvests.
- (c) Ensuring that there is a robust and effective process for evaluating the performance of the Board, the committees of the Board and individual directors:
- (i) Scheduling regular evaluations of the individual directors, the Board and its committees.
  - (ii) Reviewing the time commitment required by non-executive directors and whether these time commitments are being met.
  - (iii) In relation to any re-appointment of a non-executive director, reviewing the performance of the non-executive director during their term of office.
  - (iv) Overseeing that each reporting period Select Harvests discloses the process for performance evaluation, and whether performance evaluations have been undertaken in respect of that period.
- (d) Reviewing and making recommendations in relation to Board appointments, re-elections and terminations:
- (i) Preparing a description of the role and capabilities required for a particular appointment.
  - (ii) Identifying suitable candidates to fill Board vacancies as and when they arise and nominating candidates for the approval of the Board. This will include any subsequent decisions to extend an appointment.
  - (iii) Undertaking appropriate checks before appointing, or putting forward someone for election as, a director.
  - (iv) Ensuring that, on appointment, all non-executive directors receive a formal letter of appointment and all executive directors receive a service contract, setting out requisite information, including: the time commitment and responsibility envisaged in the appointment; disclosure requirements; the requirement to comply with Select Harvests policies; insurance arrangements; confidentiality obligations; rights of access to information; procedures regarding the seeking of external advice at the expense of Select Harvests; and any responsibilities with respect to Board committees or acting in a capacity other than as a director of Select Harvests Limited.
  - (v) Reviewing disclosures, including a statement in the Annual Report detailing the Committee's activities and the process used for appointments.

- (e) Overseeing the annual assessment of and making recommendations to the Board as to the independence of each director, and overseeing the disclosures made in relation to the independence of each director.
- (f) Reviewing or making recommendations to the Board on matters which the Committee considers necessary or are requested by the Board.

### **2. Committee Membership and Attendance**

- 2.1 The Committee will comprise all non-executive directors.
- 2.2 The Committee shall have a Chair (Committee Chair) who is an independent non-executive director.
- 2.3 The Committee may extend an invitation to any person to attend all or part of any meeting of the Committee which it considers appropriate. In particular, the Committee may meet with external advisers; any executive or other employee of Select Harvests; or any other director, and may do so with or without executive management being present.

### **3. Committee Meeting Procedure**

- 3.1 The Committee is to meet as required by the Committee Chair.
- 3.2 A quorum for a meeting of the Committee is two members.
- 3.3 A Director, other than the Chair, will act as secretary to the Committee, unless otherwise determined by the Committee.
- 3.4 A copy of the minutes of each meeting of the Committee will be made available to all members of the Board subsequent to each meeting via Diligent Boards.
- 3.5 No member of the Committee shall participate in a review of their own performance or re-appointment.

### **4. Access to Information and Independent Advice**

- 4.1 The Committee has the authority to seek any information it requires from any employee or entity of Select Harvests.
- 4.2 The Committee is authorised to obtain independent professional advice at the Company's expense, as considered necessary to adequately discharge its relevant duties and responsibilities. The Company shall pay all administrative expenses of the Committee, incurred in fulfilling its duties and responsibilities.

## 5. Review and Assessment

- 5.1 The Board shall assess periodically the effectiveness of the Committee with a view to ensuring that its performance accords with best practice. The Committee will ensure its members undergo ongoing training and professional development appropriate to ensure that all members are best placed to discharge the Committee's responsibilities.
- 5.2 The Committee will from time to time review the Charter, with a view to amending the Charter if necessary, to ensure that it meets best practice standards, complies with the ASX Corporate Governance Principles and Recommendations and meets the needs of Select Harvests and the Committee.

<b>Last Revised Date:</b>	February 2021
<b>Date approved:</b>	
<b>Accountable:</b>	Chair, Nomination Committee
<b>Contact:</b>	Company Secretary